



**SECRETARY OF STATE**  
Division of Charitable Solicitations and Gaming  
Charitable Gaming Section  
312 Eighth Avenue North  
8<sup>th</sup> Floor, William R. Snodgrass Tower  
Nashville, TN 37243-0308  
(615) 741-2555

**AFFIDAVIT IN LIEU OF MINUTES APPROVING ANNUAL EVENT**

Please print clearly. This form must be signed by **ALL** members of the board of directors OR  
**ALL** members of the Executive Committee before a Notary Public  
and filed with an annual event application

1. We, the undersigned, are directors of the following organization:  
\_\_\_\_\_  
Name of Organization  
\_\_\_\_\_  
Physical Address
2. The Board of Directors\_\_\_ Executive Committee\_\_\_ (select one) met on \_\_\_\_\_ (date)  
and voted to operate an annual event; however, minutes from that meeting are unavailable.
3. Number present:\_\_\_\_\_ ; Number voting "Yes": \_\_\_\_\_ ; "No":\_\_\_\_\_

**We certify that on the above date a majority voted to operate an annual event, if authorized by the General Assembly:**

**Director's Signature and Physical Address:**

(Signature) \_\_\_\_\_  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_  
(Street) \_\_\_\_\_ (County) \_\_\_\_\_  
(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

**Director's Signature and Physical Address:**

(Signature) \_\_\_\_\_  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_  
(Street) \_\_\_\_\_ (County) \_\_\_\_\_  
(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

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(Name) \_\_\_\_\_ (Title) \_\_\_\_\_  
(Street) \_\_\_\_\_ (County) \_\_\_\_\_  
(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

**NOTARY**

State of Tennessee )  
County of \_\_\_\_\_ )

Sworn to before me on (or signed on) this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Notary

My Commission expires: \_\_\_\_\_

\_\_\_\_\_  
Print Name Clearly